



APPLICATION FOR AT-WILL EMPLOYMENT

City of Clemson
Form 2

CITY OF CLEMSON
1250 Tiger Blvd. Suite 1, Clemson, SC 29631
(864) 653-2030

The City of Clemson is an at-will employer meaning that either the employer or the employee may end the employment relationship at any time and for any or no reason. We consider applicants for all positions without regard to race, religion, color, national origin, sex, disability, or age. The City makes no commitment of employment to the applicant. The City of Clemson is an equal opportunity employer.

PLEASE PRINT

POSITION APPLIED FOR:

Name: Phone:

Address: City: State: Zip:

E-mail address:

EDUCATION: (School and Years Completed)

High School: Diploma: Yes No GED

College: Years: Degree:

EMPLOYMENT HISTORY: (Starting with Present Employer)

Present Employer: Phone Number:

Position: Dates from: to:

Weekly wages Supervisor:

Previous Employer: Phone Number:

Position: Dates from: to:

Weekly wages Supervisor:

Reasons for Leaving:

PERSONAL REFERENCES: (List name, address, and phone number)

- 1.
2.
3.

PLEASE EXPLAIN YOUR REASONS FOR WHY YOU SHOULD BE HIRED FOR THIS JOB:

[Blank lines for explanation]

(continue on back if necessary)

HAVE YOU EVER BEEN CONVICTED OF A CRIME? (An answer of "yes" does not necessarily disqualify you from employment, but an explanation should be given.)

I UNDERSTAND THAT FALSE STATEMENTS ON THIS APPLICATION MAY RESULT IN MY NOT BEING FURTHER CONSIDERED, OR IF HIRED, MAY RESULT IN MY TERMINATION.

Signature

Date



RELEASE FORM

City of Clemson
Form 2A

**City of Clemson
1250 Tiger Blvd. Suite 1, Clemson, SC 29631
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I do hereby authorize the City of Clemson, South Carolina to contact references and former employers and to request any public records of former employees or schools about me in considering this application for employment.

I, also, authorize the City of Clemson to conduct a drug screening and background check should I receive an offer of employment for a City position.

The use or acceptance of this form does not indicate any positions are available and in no way obligates the City of Clemson to offer employment.

Signature: _____

Date: _____

Date of Birth: _____

SS#: _____



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City of Clemson
Form 2B

In order to evaluate the success of our recruiting efforts, and to comply with various state and federal laws, we ask all applicants to voluntarily provide the information indicated below. This information is held in confidence and not used in the hiring decision process.

Position Applied For: _____

Male Female

White (not of Hispanic origin) African-American Asian/Pacific Islander

American Indian Hispanic Other

Are you receiving Public Assistance? Yes No (*If yes, please specify below.*)

AFDC (FI Stipend) Food Stamps