



City of Clemson
PLANNING & CODES ADMINISTRATION

1250 Tiger Blvd., Suite 4 • Clemson, SC 29631-2662 • (864) 653-2050 • Fax (864) 653-2057 • www.cityofclemson.org

BOARD OF ARCHITECTURAL REVIEW
January 6, 2015 – 6:00 P.M.
CITY COUNCIL CHAMBER

Members Present: Russ Hebert, Jane Brown, Wayne Leftwich, Davis Moorhead, Tom Henderson, Gina McLellan and Curtis Arnold

Members Absent: None

Staff Present: Todd Steadman, Zoning and Codes Administrator and Beth Connor, Recording Secretary

1. **Call to order:** Chairman Russ Hebert called the meeting to order at 6:00 p.m.
2. **Adoption of Minutes:** Jane Brown moved the minutes for the November 11, 2014 meeting be accepted as presented. Tom Henderson seconded the motion. Minutes approved unanimously.
3. **Action Items**

a. Building and Site Review:

1) 2015-AR-01: Applicant Wayne Pittman is requesting approval of a flat aluminum building mounted sign with vinyl lettering for the Wish store at 391 College Avenue, Suite 103.

Staff Report: Todd Steadman informed the Board that this store is located in Zoning District C, Architectural Overlay District 1.

Mr. Steadman reminded the Board that they had approved a blade sign at the October 2014 meeting and the proposed sign matches the design of the previously approved sign and meets all applicable codes. Mr. Steadman said that this is an aesthetic review.

Applicant Report: Chris Stokes, representing the Applicant, described the sign and offered to answer any questions the Board may have.

Russ Hebert asked what the dimensions of the sign were. Mr. Stokes said that the sign is 14' x 30" tall and would be the same coloration as the previously approved sign.

Wayne Leftwich asked if the sign would be backlit and Mr. Stokes that it would not be.

Tom Henderson complimented the sign and moved the request be approved as presented. Jane Brown seconded the motion. The motion was approved unanimously by a show of hands.

2) 2015-AR-02: Applicant Tom Winkopp is requesting approval of an illuminated building mounted sign at 391 College Avenue, Suite 506.

Staff Report: Todd Steadman reported that this business is located in the C Zoning District, Architectural Overlay District 1.

Mr. Steadman reported that the Applicant wants to add a building mounted sign over the entrance to the business located at 391 College Avenue, Suite 506. The location of the sign would be on the frontage facing Sloan Street. The sign meets all applicable codes.

Applicant Report: Susie Kahot, Broker in Charge told the Board that it is the same sign that is currently on the building but it's being moved to the new location. The sign will not have 'Realtor Development'.

Gina McLellan asked how much of the sign will be lit. Ms. Kahot responded that it would be the same as the current sign on College Avenue.

Jane Brown moved the request be approved as presented. Wayne Leftwich seconded the motion. The motion was approved unanimously by a show of hands.

3) 2015-AR-03: Applicant Mollie Pelletier is requesting approval of proposed alterations to the College Avenue façade of Fort Hill Presbyterian Church.

Staff Report: Todd Steadman reported that the church is located in the CM Zoning District, Architectural Overlay District 2.

Mr. Steadman said that the Applicant is requesting approval of proposed alterations to the College Avenue façade. The church wants to add a second story walkway to connect two portions of the building. The walkway will face College Avenue and the arches beneath the walkway lead to an interior courtyard. The proposed alterations meet all applicable codes. Mr. Steadman said that this is an aesthetic review.

Applicant Report: Mollie Pelletier of Freeman Major Architects in Greenville, SC, using site plans, described the proposed changes.

Mr. Hebert asked if all the materials will match. Ms. Pelletier said that Trehel assured them that the materials would match and Ms. Pelletier pointed out that they are very particular about their projects and assured the Board that all materials would match down to the wood trim work.

The Board complimented the changes requested. Tom Henderson moved that the request be granted as presented. Gina McLellan seconded the motion. Curtis Arnold recused himself from the voting as he is a member of the Church. The motion passed unanimously with a show of hands.

- 4. Staff Reports:** Todd Steadman reported that no one has applied for the vacancy on the BAR as of this meeting. Mr. Steadman pointed out that he would like to fill the vacancy with an Architect, but feels there is some anxiety based on previous meetings. The application period has been extended and hopefully we will know more at the February meeting.

Mr. Steadman said that this is Russ Hebert's last meeting and wanted to thank him on behalf of the Board and Staff for his 10 years of service to the City of Clemson.

Russ Hebert said that he has enjoyed his time serving on City Council as well as the Boards within the Planning and Codes Administration.

Mr. Steadman said that there will be an Election of Officers at the February meeting.

5. Other Business - none

6. Adjourn – 6:17 p.m.

Respectfully submitted,

Beth Connor
Recording Secretary

Note: Proceedings of this meeting have been recorded.