

**Regular Council Meeting
September 6, 2016
Council Chambers - Clemson City Hall**

Call to Order: Mayor J.C. Cook, III at 6:30 p.m.

Invocation and Pledge of Allegiance: Mayor J.C. Cook, III

Members present: Mayor J.C. Cook, III presiding, Council Members Chapman, Cox, Oswald, Fowler, and Hay. **Absent:** Council Member Ducworth

Media present: Greg Oliver, the *Journal*, and Ron Barnett, the *Greenville News*

Notification emailed: September 1, 2016 to the *Greenville News*, the *Journal*, the *Independent Mail*, the *Pickens Sentinel*, the *Easley Progress*; WSNW Radio, WYFF Channel 4, WSPA Channel 7 and Fox 21 TV News.

Public Session: Mayor Pro Temp Tim Fowler asked anyone that was in attendance to speak on the Riggs Drive / Strode Circle sidewalk construction to wait until the item comes up on the Agenda to speak. There were no other public comments.

Approval of Minutes: August 15, 2016 minutes were approved as submitted.

Reports/Discussion Agenda:

Receive a request from representatives of the Riggs Drive/Strode Circle neighborhood for the construction of sidewalks. Mr. Adam Artigliere, 208 Riggs Drive, Mr. John Ballato, 103 Bradley Street, and Mr. Thompson Mefford, 307 Woodland Way all spoke on the challenges of not having sidewalks and the benefits of adding them. Specifically speaking of safety, walkability, and connectivity. Ms. Joan Henry, 106 Riggs Drive, spoke on behalf of the neighbors opposing the installation of sidewalks, citing environmental concerns, homeowner concerns, ADA compliance, and maintenance issues. Both Mr. Bill Thrift, 100 Martin Street and Ms. Elizabeth Vogt, 201 Martin Street expressed that they saw some positives to having sidewalks but they still had issues and unanswered questions, mainly the possible impact on personal property and traffic volume in the neighborhood. Mayor Cook reminded everyone that there was no decision being made this evening and suggested scheduling a work session.

Receive the Recommendations from the Accommodations Tax Committee by Mr. Herb Tyler, A-Tax Committee Chair. Mr. Tyler reported that the committee had \$159,200 to disburse after the Clemson Area Chamber of Commerce received \$73,500 as the designated Tourism Agency for the City of Clemson. There were 18 applications total and 10 were awarded all or part of their request. Mr. Tyler reiterated that the committee must follow strict guidelines to determine if the applications submitted to the City meet the state's requirements for tourism expenditures.

Receive a report from Mr. Steve Cawood and Mr. Mike Keeshen of the engineering firm, Goodwyn, Mills & Cawood regarding the architectural plans and bidding of the Cochran Road utility

office and laboratory. Mr. Keeshen took Council through the site plan and floor plan of the 6000sq. ft. Utility Department building. Mr. Rick Cotton, City Administrator noted that the 1.7 million dollar phase 1 of the project was being funded through reserved impact fees. Council Member Chapman asked if the new building would be big enough to accommodate the growing staff needs of the utility dept. for the next 50 yrs. Mr. Benjie McGill, Utilities Director, assured council that the new building allowed for any necessary growth.

Receive a report from Mr. Steve Hill of Hogan Construction, Garrett Wine of Seamon Whiteside, and Mr. Keith Carter of ADW Architects, including final site plan, floor plan, building elevations, and construction contract maximum price of the new fire station. Mr. Carter reported that the fire station will have 3 bays, multiple sleep stations, a kitchen and day room, a fitness room, equipment rooms and storage areas, multiple offices and will house the new Community Room/training room, which will seat 72 people. The building will be made of masonry, hardy board, and steel materials in an effort to be structurally sound, esthetically pleasing, and cost efficient. Council Member Fowler asked Fire Chief Bill Daniel if there was anything cut out of the plan in an effort to save money that he felt should not have been cut. Chief Daniel replied "no" and that he is pleased with the final site/building plan. City Administrator, Rick Cotton, reminded Council that this project was bid as a design build project and thanked Mr. Don Collins for his help and insight in designing the building. The construction cost of this project will be \$3.1 million. Mr. Hill stated that Hogan Construction would like to break ground in October. Mr. Cotton went on to discuss and go over the plans and the budget for the conversion of the current Community Room into office suites for the Engineering and Stormwater Departments. This conversion will cost \$162,000. Mayor Cook thanked the Fire Station Planning Committee for their time and commitment to this project.

Receive a report from JCUAB Chairman Jerry Chapman regarding the Optimal College Town Assessment (OCTA) that will be conducted by the College Town Assessment, LLC. Council Member Chapman reported that even though there is a greater awareness nationwide of the importance of Town/ Gown relations, there has never been an actual scientific study conducted. Clemson, both the University and City, have been asked to participate in a scientific study to measure how successfully the City and University are working together. Council Members Chapman and Cox are also helping to develop some of the questions that will be on the survey. The survey will be available starting September 15th and will close on September 30th. The City will notify its residents of the survey by e-blast and website and they are hoping to get 1000 participants each.

Staff and Council Reports.

Mr. Rick Cotton, City Administrator, gave Kudos to Mr. Steve Figueroa, Parks and Recreation Director, and Ms. Lindsey Watley, Program Director, for the great National Day of Play event that they hosted at Nettles Park.

Mr. Cotton also announced the new Central Clemson Recreation Director, Mr. Pete Becker. Mr. Cotton reminded the Mayor and Council that a scheduled meeting with the Green Crescent Trail had been moved to October 3rd due to scheduling conflicts.

Mr. Cotton updated Council on a meeting that he and other staff had had with SC DOT concerning the Chapman Hill traffic light. A few things still need to be tweaked but that project is moving forward. Best case scenario is a summer 2017 installation. Mr. Cotton also brought it to the attention of Council that GrandMarc had gotten approval from SCDOT to install a traffic signal at the north end of the property but that their plans have a wired suspension not mast arm suspension. With Council's agreement, Mr. Cotton will contact GrandMarc to let them know they will need to install a mast arm signal.

Council Member Fowler stated that he had received a couple of phone calls about installing a temporary sidewalk at the railroad project.

Council Member Oswald said that he had received a call about a tree in Abernathy Park behind Blue Herron that may need to come down.

Council Member Chapman updated Council on the annual meeting he and Mayor had with Clemson University President, Jim Clements concerning JCUAB. He stated that it was a very positive meeting.

Mayor Cook brought to council the fundraising drive that the Arts Center is currently promoting and asked Council to consider sponsoring a brick to go into the Arch at the Arts Center. Mayor Cook informed council that they had been invited to tour the Proterra manufacturing facility in Greenville and gave the dates suggested by Proterra. No date was selected at this time.

Policy/ Action Items

Consider authorizing a Financial Contribution from the City of Clemson to the Clemson Child Development Center, in the amount of \$2,500 for a financial grant match for a shade structure at the Center playground – Council Member Fowler presented this item. Mr. Rick Cotton, City Administrator stated the money would come from Hospitality Tax. Council Member Cox made a motion, seconded by Council Member Hay, to authorize a Financial Contribution from the City of Clemson to the Clemson Child Development Center, in the amount of \$2,500 for a financial grant

match for a shade structure at the Center playground. Vote on this motion was unanimous. (*See attached.*)

Consider a Request to purchase three items from the drug forfeiture account of the City of Clemson Police Department. Police Chief Jimmy Dixon presented this item and requested to purchase mobile radios, the replacement and installation of a radio repeater, and Level III tactical gear. Mr. Rick Cotton, City Administrator clarified that drug forfeiture money is a deferred revenue and not held in the General Fund. Council Member Fowler made a motion, seconded by Council Member Oswald to approve the request to purchase three items from the drug forfeiture account of the City of Clemson Police Department. Vote on this motion was unanimous. (*See Attached.*)

Consider a not-to-exceed contract price for the construction of the proposed new fire station and the up-fit of the current City Hall Community Room into an office suite for Engineering and Stormwater Departments. Council Member Fowler recused himself from this item due to his involvement with the project. Mr. Rick Cotton, City Administrator presented this item and gave a very detailed budget breakdown for the project, stating the source and use of funds. Council Member Oswald made a motion, seconded by Council Member Chapman, to approve a not to exceed contract price of \$3.4 million for the construction of the proposed fire station and up fit of the current City Hall Community Room into offices for Engineering and Stormwater – funded from a G.O. Bond issuance of \$2.8 million dollars; a contribution from the Community Development fund in the amount of \$100,000 dollars; and a contribution from the General Fund in the amount of \$500,000 dollars. Vote on this item was unanimous. (*See Attached.*)

Consider a Revised Budget for the Central-Clemson Indoor Recreation Center for operations of fiscal year 2016-2017, a capital improvement and major maintenance budget, and a change in the CCRC partnership agreement for capital improvement cost sharing to 70% Clemson / 30% Central allocation. Mr. Rick Cotton, City Administrator presented this item. Council Member Cox made a motion, seconded by Council Member Fowler, to approve the Revised Budget for the Central-Clemson Indoor Recreation Center for operations of fiscal year 2016-2017, a capital improvement and major maintenance budget, and a change in the CCRC partnership agreement for capital improvement cost sharing to 70% Clemson / 30% Central allocation. Vote on this motion was unanimous. (*See attached.*)

Consider an Intergovernmental Agreement between the City of Seneca and the City of Clemson for transit services in fiscal year 2016-2017. Mr. Rick Cotton, City Administrator presented this item and stated that this service will be identical to the previous years' service. Council Member Fowler made a motion, seconded by Council Member Hay to approve the an Intergovernmental

Agreement between the City of Seneca and the City of Clemson for transit services in fiscal year 2016-2017. Vote on this item was unanimous. *(See Attached)*.

There being no further business, a motion was made, duly seconded, and unanimously approved to adjourn the meeting at 8:46 p.m.

Respectfully submitted,

Approved

Lindsey Newton, Administration

By: _____
J.C. Cook III, Mayor