

**Regular Council Meeting
February 1, 2016
Council Chamber, Clemson City Hall**

Call to Order: Mayor J.C. Cook, III at 6:30 p.m.

Invocation and Pledge of Allegiance: Council Member Chapman

Members present: Mayor J.C. Cook, III presiding, Council Members Chapman, Cox, Ducworth, Fowler and Hay; **Absent:** Council Member Oswald

Media present: Greg Oliver, the *Journal* and Vince Jackson, the *Independent Mail*

Notification emailed: January 27, 2016 to the *Greenville News*, the *Journal*, the *Independent Mail*, the *Pickens Sentinel*, the *Easley Progress*; WSNW Radio, WYFF Channel 4, WSPA Channel 7 and Fox 21 TV News.

Public Session: Mayor Pro Tem Tim Fowler presiding – no public comments.

At this time Mayor Cook went on record to announce that he had paid his debt to Mayor Maddox of Tuscaloosa, AL from a friendly wager to raise money for a local non-profit organization that required the loser in the College Football Playoff National Championship Game to wear the opposing team's colors at a future City Council meeting. Mayor Cook was wearing an Alabama tie and presented a copy of his check for \$100.00 to a charity of Mayor Maddox choice as proof he had paid his bet for the Championship game.

Approval of Minutes: January 19, 2016 approved as presented.

Reports/Discussion Agenda:

Receive a status report from the Fire Substation Committee for the review and selection of a design/build construction team – Mayor Cook reported that the committee had selected four firms from the interviews and they will meet next Thursday to decide who will be hired.

Receive a report on the Request for Qualifications and Proposal for the Clemson Area Transit bus route analysis that was received on January 8th and is being reviewed by the selection committee – Council Member Chapman reported that the current CAT routes cannot provide services to the new housing projects. He said managing the growth of the community has got to come from a different format for CAT services. The committee is reviewing RFQ's and proposals for consultants to provide a brand new format for CAT to serve the new projects and the entire community. The service should be implemented by August 2017 and the City will need consider a revenue stream for the new service.

Staff and Council Reports:

Mr. Rick Cotton, City Administrator reported that the cancellation of Silver Sneakers has brought complaints from the Indoor Rec Center members. The complaints were from the short notice of cancellation that was dictated by Humana. The cancellation was partly due to Humana's rate increases over the years but they have now requested a meeting to discuss rates for their 125 members that use the facility. Mr. Cotton also reported that the Indoor Rec Center needs roof repairs and quotes have been requested; and the other two HVAC units will have to be replaced soon too.

Council will need to schedule a joint Central-Clemson work session in the next few weeks to discuss the next 3-5 year capital improvement plan for this facility.

Mr. Cotton then reported: the State of Clemson is a ticketed event on Tuesday, February 16th at 11:30 a.m. at the Madren Center, RSVP as soon as possible; City Attorney, Kay Barrett's retirement reception is Friday, February 12th, 3:00 p.m. -5:00 p.m. in Council Chamber lobby; the Council Plan Retreat is Friday, February 26th, 8:30 a.m. at the Madren Center. The final plans have been made for the Kansas exchange visit March 5th-8th and the Regular City Council meeting of March 7th will be moved to March 14th. Other reports: the sidewalks at Tottie's Place have been installed; the Cochran Road WWTP Operations facility floor plans are finishing up, bidding construction will take place soon; the ITGA Conference registration deadline is this week; and a public drop in for the Old Calhoun District streetscape project is Thursday, February 11th 6:00-8:00 p.m. at the Clemson Area Chamber.

Mr. Andy Blondeau, Assistant City Administrator reported that he met with contractor and engineers on the Hwy 123 retaining wall repair. The engineer will oversee the repair to assure corrections are made and it will take at least three weeks weather permitted to complete because wet soil has already delayed them. Mayor and Council suggested staff monitor the job site for damage to area around the wall, i.e. sidewalks, trees, etc.

Council Member Ducworth reported that the snow storm delayed the Miss Clemson pageant a day from the original date last weekend and it had to be held at a different location than the Brooks Center as planned. It was held at the Fountain Inn Civic Center and all contestants except 2 were able to participate. Even though it was delayed and relocated it was well attended and a successful event.

Council Member Hay reported on complaints she had received about mosquitos and Mr. Cotton responded that the City sprays every year. The schedule is as usual and it is advertised in the Community Connection. She said that there was also comments of standing water at Earl Anderson Park.

Mayor Cook then read a letter from a meals on wheels recipient to Police Captain Matt Culbreath with appreciation for meal delivery during the snow storm.

Policy/Action Agenda:

Consider 1st Reading of an Ordinance for a proposed zoning text amendment to adopt a rewrite of Article XI. Architectural Review, including adding a definition for Green Roof to Article I, Section 19-107, and to amend the City Zoning Map to change the Architectural Review Overlay District designations by adding three new districts and modify the boundaries of the five existing districts as proposed – Mr. Todd Steadman, City Planner presented this item with no changes or comments since the Public Hearing. Council Member Fowler made a motion, seconded by Council Member Chapman to approve 1st Reading of an Ordinance for a proposed zoning text amendment to

adopt a rewrite of Article XI. Architectural Review, including adding a definition for Green Roof to Article I, Section 19-107, and to amend the City Zoning Map to change the Architectural Review Overlay District designations by adding three new districts and modify the boundaries of the five existing districts as proposed. Council discussed some areas that had not been added to the Arc Rev district. Vote on this motion was unanimous.

Consider the extension of the external auditor services from Stancil, Cooley, Estep & Stamey, LLP and authorize the City Administrator to execute an Engagement Letter – Mr. Rick Cotton, City Administrator presented the engagement letter and noted the option of a 3 yr. or 5 yr. term. Council Member Ducworth made a motion, seconded by Council Member Cox to approve the extension of the external auditor services from Stancil, Cooley, Estep & Stamey, LLP and authorize the City Administrator to execute an Engagement Letter for a 5 yr. term. Vote on this motion was unanimous. *(See attached.)*

Consider authorizing a change order in the amount of \$37,870.00 on the College Avenue infrastructure project with Fowler Corporation and authorize a transfer of funds from the General Fund to this capital construction project account – Council Member Fowler recused himself from this item because he is under contract with the City on this project as Fowler Corp. Mr. Kent Guthrie, City Engineer presented this item and explained the extended work that has occurred with moving the box and sewer pipes; the soil issues requiring fill dirt; and possibly more change orders to replace sidewalk, curb and gutters. Council Member Ducworth made a motion, seconded by Council Member Chapman to approve authorizing a change order in the amount of \$37,870.00 on the College Avenue infrastructure project with Fowler Corporation and authorize a transfer of funds from the General Fund to this capital construction project account. Vote on this motion was unanimous. *(See attached.)*

Consider amending the Sick Leave Bank Policy – Mr. Andy Blondeau, Assistant City Administrator presented this item with three changes: 1 – require employees to opt out once a member so they do not have to renew each year; 2 – the City Administrator, the employee's Department Head and the HR Coordinator will take the place of a committee for approval of additional sick leave hours upon request; and 3 – clarify the number of hours eligible per request and an application required for each request. Council Member Cox made a motion, seconded by Council Member Ducworth to approve the amendment to the Sick Leave Bank Policy. Vote on this motion was unanimous. *(See attached.)*

Executive Session:

Council Member Ducworth made a motion, seconded by Council Member Fowler to consider the possible acquisition of property with funding from the Community Development Fund and discuss a legal issue; SC Code of Law Section 30-4-70 (a)(2). Vote on this motion was unanimous.

After discussion Council Member Ducworth made a motion, seconded by Council Member Fowler to exit Executive Session and return to the regular meeting. Vote on this motion was unanimous.

Following Executive Session Council Member Fowler made a motion, seconded by Council Member Ducworth to authorize the Assistant City Administrator to make an offer of \$20,000.00 to purchase a piece of property. Vote on this motion was unanimous.

Mayor Cook then reported that there was no action necessary on the legal issue.

There being no further business, a motion was made, duly seconded, and unanimously approved to adjourn the meeting at 8:15 p.m.

Respectfully submitted,

Approved

By: _____

Beverly A. Coleman, CMC

J.C. Cook III, Mayor