

**Regular Council Meeting
November 23, 2015
Council Chamber, Clemson City Hall**

Call to Order: Mayor J.C. Cook, III at 6:30 p.m.

Invocation and Pledge of Allegiance: Mayor J.C. Cook, III

Members present: Mayor J.C. Cook, III presiding, Council Members Chapman, Cox, Ducworth, Fowler, and Hay. **Absent:** Council Member Oswald

Media present: Greg Oliver, the *Journal*

Notification emailed: November 18, 2015 to the *Greenville News*, the *Journal*, the *Independent Mail*, the *Pickens Sentinel*, the *Easley Progress*; WSNW Radio, WYFF Channel 4, WSPA Channel 7 and Fox 21 TV News.

Public Session:

Ms. Elaine Richardson, 301 Edgewood Ave., spoke in reference to the suspension hearing for property at 212 Edgewood Ave and the issues the neighbors have experienced. She also spoke on the time limits in the Noise Ordinance and referenced party registrations. She requested consideration for families that live in the areas.

Ms. Renee Gahan, 300 Edgewood Ave., spoke in reference to the suspension hearing for property at 212 Edgewood Ave., and the issues she experienced as a neighbor as well. She requested strict guidelines on rentals to be determined by destination in single family residential areas. She then suggested support for small businesses.

Ms. Katie Hill, 140 Folger St., spoke in reference to the suspension hearing for property at 212 Edgewood Ave., and supported the decision. She also spoke in reference to the Noise Ordinance and the new "Study Hall" bar/lounge because the noise upstairs will impact the residential neighbors. She noted daylight hours are different for summer months. Ms. Hill suggested regulating time limits for noise from businesses and construction according to the specific areas.

Mr. Scott Arbane, 109 College St., spoke in support of earlier time restrictions for construction noise in residential areas.

Ms. Shannon Quattlebaum, 205 Skyview Dr., spoke in support of the Green Crescent Trail.

Mr. Dan Harding, Clemson University also spoke in support of the Green Crescent Trail. Mayor Cook complimented Mr. Harding on the recent School of Architecture competition at the Indigo Pine Shines at Solar Decathlon Competition where 20 schools competed in California building a 3-bedroom solar home. Clemson University placed 6th overall, ranked 2nd in architecture & communications, and 3rd in market appeal. They were the only school that built from the ground up, and without a general contractor. Mr. Harding said the house will soon be moved to Florence.

Mr. Eric Newton, 501 Village Walk Ln., Mr. Chad Carson, 213 Lark Cir. and Mr. Gary Gaulin, Clemson University, spoke in support of the Green Crescent Trail and the benefits of it to the community.

Approval of Minutes: November 2, 2015 & November 16, 2015 approved as presented.

Reports/Discussion Agenda:

Mr. Charles Williams, Director of the Garrison Arena to provide a report regarding a possible major expansion to the arena and conference facilities in the future – Mr. Williams first expressed appreciation for the City’s support from the Accommodations Tax Funds. He then reported that the Garrison Arena has been in business for 25 years and have expanded over the years but is totally self-supported and receives no state funding. Currently there is no climate control space available but it is needed for growth to attract certain events. Mr. Williams provided details of the plan to expand 30,000 square feet with meeting/conference space, student educational space and an additional 45,000 square feet for open area exhibits. He stated that this expansion will impact the entire community and the upstate when completed.

Receive a request from Mr. Kade Herrick, Tourism Director for the Clemson Area Chamber of Commerce, for a financial partnership between the Sports Council, Clemson University Campus Recreation and the City of Clemson to enhance the new artificial turf fields at the Snow Family Outdoor Fitness and Wellness Center (formerly University Beach area) – Mr. Herrick requested the City to partner with Clemson University for a safer system that is guaranteed for three years for temperature control. He stated that the University cost would be \$75,000.00 and the amount requested for the City’s portion would be \$25,000.00. The new artificial turf will allow more events in the summer and with the partnership, the City will have 100 hours available for free usage on the field in the summer months. He then provided the economic impact for events that would be possible with this type of field. Mayor Cook noted that this item will be considered at the next Council meeting.

Review and discuss the Summary of fiscal year 2014-2015 Year-end Financial Condition and Variance Report. (Provided to Council at the last meeting to review prior to the overview and discussion) – Mr. Rick Cotton, City Administrator reviewed the report and noted the efforts from staff to fund a self-funded insured group health plan that Council approved at the last meeting. The report showed the General Fund balance should finish at \$3,150,000.00. He then reviewed other fund variances but stated it all reflects positive growth. The Indoor Rec did have an unanticipated repair cost \$40,000+ = \$71,000 deficit. There was also an unanticipated increase in the fund balance for hospitality tax and accommodations tax. Mr. Cotton suggested Council consider the request for turf field cooling treatment at the Snow Family Outdoor Fitness and Wellness Center and also forgiveness of the final loan payment of Indoor Recreation facility.

Review and discuss the City of Clemson’s Noise Ordinance and whether City Council desires to amend additional sections related to construction noise and fireworks – Mr. Rick Cotton, City Administrator presented the Ordinance and stated that the intent of the Ordinance is to better define

hours of construction and to allow fireworks. Council discussed times of construction, weather-heat conditions and the different seasons for daylight hours. Council suggested staff get a legal opinion and present for future consideration.

Staff and Council Reports:

Mr. Rick Cotton, City Administrator reported that Geotech found problems with improper placement of materials that will be replaced in the retaining wall on Hwy 123 in the next couple of weeks. December 1st is City parade; December 4th is Holiday & Service Awards Banquet; December 14th is the next Council meeting; and January 5th is retirement reception for Judge Barnes.

Policy/Action Agenda:

Consider a financial contribution to the Friends of the Green Crescent in the amount of \$13,000.00 which will be used for a formal feasibility study of the proposed Green Crescent Trail System – Mr. Rick Cotton, City Administrator presented this item. Council Member Ducworth made a motion, seconded by Council Member Chapman to approve a financial contribution to the Friends of the Green Crescent in the amount of \$13,000.00 which will be used for a formal feasibility study of the proposed Green Crescent Trail System. Vote on this motion was unanimous.

Consider a request from the Clemson Child Development Center for matching funds to be used for a Tricycle Track – Ms. Sharon Hwu presented this item and stated that the match was for a grant from Ronald McDonald House for the track. Council Member Cox made a motion, seconded by Council Member Fowler to approve a request from the Clemson Child Development Center for \$5800.00 from Hospitality Tax for matching funds to be used for a Tricycle Track and storage room. Vote on this motion was unanimous. (*See attached.*)

Consider a request from the Clemson Area Chamber of Commerce for a waiver of parking time limits for the Keith Street metered parking and the hourly timed parking in downtown Clemson from the current limits to four hour time limit for holiday shopping December 12th through January 3rd – Mr. David Lane, Chamber President presented this request and noted the four hour time limit. Council Member Fowler made a motion, seconded by Council Member Ducworth to approve a request from the Clemson Area Chamber of Commerce for a waiver of parking time limits for the Keith Street metered parking and the hourly timed parking in downtown Clemson from the current limits to four hour time limit for holiday shopping December 12th through January 3rd. Vote on this motion was unanimous.

Consider authorizing the City Administrator to award indefinite delivery contracts for engineering services – Mr. Rick Cotton, City Administrator presented this item and stated that there were 11 responses and staff recommends 3 firms: Design South, Goldie & Associates and Thomas & Hutton. Council Member Chapman made a motion, seconded by Council Member Cox to authorize

the City Administrator to award indefinite delivery contracts for engineering services to 3 firms: Design South, Goldie & Associates and Thomas & Hutton. Vote on this motion was unanimous. (*See attached.*)

Consider authorizing the City Administrator to enter into an Agreement with Russell Design Offices and Clemson University’s Parks, Recreation & Tourism Management (PRTM) for a park master plan from the Proposals for Clemson Park – Mr. Rick Cotton, City Administrator and Ms. Jamie Cathey, presented this item for a master plan of Clemson Park. The cost for the scope of work = \$16,000.00 and is included in the Parks & Recreation budget. Council Member Ducworth made a motion, seconded by Council Member Hay to authorize the City Administrator to enter into an Agreement with Russell Design Offices and Clemson University’s Parks, Recreation & Tourism Management (PRTM) for a park master plan for Clemson Park in the amount of \$16,000.00. Vote on this motion was unanimous. (*See attached.*)

Consider bids for the installation of sidewalks at Tottie’s Place greenway – Mr. Kent Guthrie, City Engineer presented this item and recommended bid award to Moats Construction at \$47,226.90 for 1000 feet of 8 ft. wide sidewalk. Council Member Cox made a motion, seconded by Council Member Ducworth to award bid to Moats Construction in the amount of \$47,226.90 for the installation of sidewalks at Tottie’s Place greenway. Vote on this motion was unanimous. (*See attached.*)

Executive Session:

Council Member Ducworth made a motion, seconded by Council Member Cox to enter into Executive Session for a Legal briefing; SC Code of Laws 30-4-70 (a) (2) from Ms. Teresa Daniel, Municipal Court Judge. Vote on this motion was unanimous. Council Member Ducworth made a motion, seconded by Council Member Chapman to exit Executive Session and return to the regular Council meeting. Vote on this motion was unanimous. Following Executive Session Mayor Cook reported that Council received the legal briefing and there was no action necessary.

There being no further business, a motion was made, duly seconded, and unanimously approved to adjourn the meeting at 8:55 p.m.

Respectfully submitted,

Approved

Beverly A. Coleman, CMC

By: _____
J.C. Cook III, Mayor