

Regular Council Meeting
May 18th, 2015
Council Chamber – Clemson City Hall

Call to Order: Mayor J.C. Cook, III at 7:30 p.m.

Invocation and Pledge of Allegiance: Mayor JC Cook, III

Members present: Mayor J.C. Cook, III presiding, Council Members Chapman, Cox, Ducworth, Fowler, Hay, and Oswald.

Media present: Greg Oliver – *the Journal*

Notification emailed: May 14, 2015 to the *Greenville News*, the *Journal*, the *Independent Mail*, the *Pickens Sentinel*, the *Easley Progress*; WSNW Radio, WYFF Channel 4, WSPA Channel 7 and Fox 21 TV News

Public Session: Mayor Pro Tem Fowler presiding–

Ms. Shannon Quatelbaum, 102 Skyview Drive, wanted to make Council aware of the May 28th meeting in the Community Room at 6pm to discuss backyard chickens in Clemson. Dr. Mickey Hall will be teaching a class on how to properly care for chickens and will be answering residents' questions.

Ms. Hessie Williams, 101 Ridgeview Drive, in favor of chickens and honey bees

Mr. Bryan Merck, 113 Gray Street, in favor of chickens and honey bees

Ms. Pam Warren, 209 Camelot Rd, in favor of chickens and honey bees

Mr. Brian Williams, 101 Ridgeview Drive, in favor of chickens and honey bees

Approval of Minutes: May 4, 2015 were approved as presented.

Reports/Discussion Agenda:

Receive a report on the Pacolet Milliken land master planning process and charrette session that was conducted the week of May 11th – 15th - Mr. Rick Cotton, City Administrator, reported that there had been a series of charrettes with good turnout and participation at each one. There will be a presentation at the Madren Center May 21st at 6:00pm. He stated that there would be a link to the presentation on the City website.

Discuss and review the request to increase fees for services that are provided by the Planning and Codes Department- Ms. Sharon Richardson, Planning and Codes Director asked to raise fees to cover the hard and soft costs. Council Member Fowler expressed some concern for the “cancellation fee” to be imposed when inspections are cancelled with less than 24 hours’ notice, stating that if you find out Friday afternoon that you won’t be ready for your inspection on Monday morning that will not allow for 24 hours’ notice. Council Member Fowler also wanted to know the thinking behind the “demo permit” fee. Ms. Richardson stated that it had more to do with the number taps than the square footage. Mayor Cook suggested, in that case, to calculate the demo fee by per tap and Ms. Richardson agreed. Mayor Cook also asked if they might look at an overall fee “plus costs” schedule, stating that having a base fee plus cost would allow for cost of business increases, i.e. the cost to place ads. in the paper, and postage. Ms. Richardson agreed to research that because it makes sense. Council Member Fowler asked if we needed to incorporate the cost of Preliminary Plan Review when projects come in at 50%. Ms. Richardson stated that she considers plan review as part of their

job and that helping in the beginning saves much time in the end, therefore she does not think we should charge for the preliminary reviews.

Receive a report regarding a strategy to assist neighborhoods in dealing with dog waste problems- Mr. Andy Blondeau, Assistant City Administrator. Mr. Blondeau stated that if a resident contacted the city about a dog waste issue in their neighborhood the City would install a Mutt Mitt Dispenser near or around the area as long as the resident reporting the problem agreed to keep the dispenser stocked. This is asking the neighbor to be a part of the solution. The dispensers would go in common areas. The mitts are available for free from the Parks and Recreation Department.

Staff and Council Reports:

Mr. Rick Cotton, City Administrator reported that PCMA picnic was a success. He reminded Council of the Public Works Luncheon on May 19th, the next budget work session on May 27th, and that the regular Council meeting will be on June 8th instead of June 1st. Mr. Cotton also asked that Council contact Beverly Coleman about the MASC conference by June 1st.

Policy/Action Agenda:

Consider 2nd Reading of an Ordinance approving the financing of improvements of the water system of the City of Clemson through borrowing by the City of Clemson not exceeding \$1,890,000.00 from the South Carolina Drinking Water Revolving Loan Fund, by Agreement with the SC Drinking Water Revolving Loan Fund Authority. Mr. Rick Cotton, City Administrator, presented this item and there have been no changes to this item since the first reading two weeks ago. Council Member Cox made a motion, seconded by Council Member Ducworth to approve 2nd Reading of an Ordinance approving the financing of improvements of the water system of the City of Clemson through borrowing by the City of Clemson not exceeding \$1,890,000.00 from the South Carolina Drinking Water Revolving Loan Fund, by Agreement with the SC Drinking Water Revolving Loan Fund Authority. Vote on this motion was unanimous (see attached)

Consider 1st Reading of an Ordinance to amend the Code of Laws of the City of Clemson, Article II-Governing Body, Division 2-Rules of Procedure, Section 2-37 (a) – Meetings – Regular, which amends the starting time of regular meetings of City Council from 7:30 p.m. to 6:30 pm- Mayor JC Cook presented this item and clarified that Public Hearings will start at 6:30 as well, Council will roll straight into the regular meeting at the conclusion of Public Hearings. Council Member Oswald made a motion, seconded by Council Member Cox to approve the 1st Reading of an Ordinance to amend the Code of Laws of the City of Clemson, Article II-Governing Body, Division 2-Rules of Procedure, Section 2-37 (a) – Meetings – Regular, which amends the starting time of regular meetings of City Council from 7:30 p.m. to 6:30 pm. Vote on this motion was unanimous.

Consider approving a bid in the amount of \$266,569.00 from Town and Country Construction to build a retaining wall to shore the slope under the pedestrian bridge on Highway 123 – Mr. Andy Blondeau, Assistant City Administrator presented this item. Council Member Fowler made a motion, seconded by Council member Cox to approve the bid in the amount of \$266,569.00 from Town and Country Construction to build a retaining wall to shore the slope under the pedestrian bridge on Highway 123. Vote on this motion was unanimous. *(See attached)*

Consider Bid results for upgrading Clemson Park Road and Ashley Dearing Park by adding seven feet in width and doing a 1 ½” asphalt overlay – Mr. Kent Guthrie, City Engineer, presented this item and stated that there will be no sidewalk from Frontage Rd. to the Park. Council member Ducworth made a motion that was seconded by Council Member Fowler to approve the bid award to Pickens Construction in the amount of \$59,877.00 for upgrading Clemson Park Road and Ashley Dearing Park by adding seven feet in width and doing a 1 ½” asphalt overlay. The vote on the motion was unanimous. *(See attached)*

Consider setting a date for a public hearing to receive comment on five (5) proposed text amendments of the City of Clemson Zoning Ordinance – Ms. Sharon Richardson, Planning & Codes Director, presented this item and Council scheduled the Public Hearing for June 8th at 6:30pm.

Executive Session:

Council Member Oswald made a motion, seconded by Council Member Fowler to enter into Executive Session to discuss a personnel matter. Vote on this motion was unanimous.

Following Executive Session Council Member Cox made a motion, seconded by Council Member Ducworth to exit Executive Session and return to regular session. Vote on this motion was unanimous. Mayor Cook reported that Council discussed the personnel issue and no action was required.

There being no further business, a motion was made, duly seconded, and unanimously approved to adjourn the meeting at 8:43 p.m.

Respectfully submitted,

Approved

By: _____

Lindsey Newton
Administration

J.C. Cook III, Mayor