

**Regular Council Meeting  
January 5, 2015, 7:30 p.m.  
Council Chamber - Clemson City Hall**

**Call to Order:** Mayor J.C. Cook, III at 7:30 p.m.

**Invocation and Pledge of Allegiance:** Council Member Fowler

**Members present:** Mayor Cook presiding, Council Members Chapman, Ducworth, Fowler and Oswald.

**Absent:** Council Members Hay and Cox.

**Media present:** Greg Oliver – the *Journal*

**Notification emailed:** December 30, 2014 to the *Greenville News*, the *Journal*, the *Independent Mail*, the *Pickens Sentinel*, the *Easley Progress*; WSNW Radio, WYFF Channel 4, WSPA Channel 7 and Fox 21 TV News.

**Oath of Office:** New Council Member Jerry Chapman

**Proclamation:** Recognition of Eagle Scouts - Chad Harrell and Forrest Bundrick

**Public Session:** Mayor Pro-Tem Fowler - No public comments

**December 15, 2014 Minutes:** Approved as presented.

**Reports/Discussion Agenda:**

Receive the Comprehensive Annual Financial Report for fiscal year 2013/2014 from a representative of the City's external audit firm, Stancil, Cooley, Estep & Stamey, LLC – Mr. Tom Sparacino, Finance Director provided an overview for new Council Members of the financial report and the audit process. Mr. Greg Cooley provided a synopsis of the audit report and stated that the City has an unmodified opinion with no material discrepancies in the audit.

Receive a presentation regarding the roll-out of the E-billing notification and payment availability for City of Clemson utility customers from Information Technology Director Lowell Arwood. Mr. Arwood provided a sample of the e-billing system with a "how to"- set up new accounts; online e-bill payment; and the e-bill notification system. The City has launched the online e-billing payment process and will promote the option to sign up for e-bill notification. It is currently available on the website but paper bills will still be mailed to all customers.

**Staff and Council Reports:**

Mr. Cotton reported: the next Council Meeting Tuesday, January 20<sup>th</sup>; the State of Pendleton, January 22<sup>nd</sup> at 11:30 a.m., a ticketed event; the State of Clemson, February 3<sup>rd</sup>, at 11:30 a.m., a ticketed event; PCMA, January 26<sup>th</sup> at 7:00 p.m. in Liberty with Legislative Delegation; ITGA Conference, June 1<sup>st</sup> -4<sup>th</sup>, discounts through January 30<sup>th</sup>; and Council Planning Retreat dates to be set at next meeting for February-March.

Mayor Cook reported: the Mayor Pro Tem and Council Member assignments will be at the next meeting when all Council Members are present.

**Policy/Action Agenda:**

Consider for 1<sup>st</sup> Reading a proposed Zoning Text Amendment, 2014-R-20, Definition of Structure Height – Ms. Jennifer Folz presented this item and stated that there were no changes/comments since Public

Hearing. Council Member Fowler made a motion, seconded by Council Member Ducworth to approve 1<sup>st</sup> Reading a proposed Zoning Text Amendment, 2014-R-20, Definition of Structure Height. Vote on this motion was unanimous.

Consider for 1<sup>st</sup> Reading a Zoning Text Amendment, 2014-R-21, Bufferyard & Screening between Nonresidential Uses in Commercial Districts – Ms. Jennifer Folz, City Planner presented this item and stated there were no changes/comments since Public Hearing. Council Member Oswald made a motion, seconded by Council Member Fowler to approve 1<sup>st</sup> Reading a Zoning Text Amendment, 2014-R-21, Bufferyard & Screening between Nonresidential Uses in Commercial Districts. Vote on this motion was unanimous.

Consider for 1<sup>st</sup> Reading a proposed Text Amendment to the Rental Housing Ordinance – Mr. Todd Steadman, Zoning & Codes Administrator presented an update to the Ordinance from Council's comments at the last meeting. He noted several changes in the language, there will be no decals/stickers and it is the responsibility of the property owner to issue and maintain the disclaimers. There will be a warning followed by a fine of \$100. The grace period to implement the changes will run through 2015 to allow leases to expire and penalties will begin in year 2016. Council discussed the many changes and that there needed to be an updated Ordinance that finalized the language. Council Member Chapman made a motion, seconded by Council Member Fowler to table this item until next meeting for the updated Ordinance.

Consider approval of a Financial Participation Agreement between the South Carolina Department of Transportation and the City of Clemson which provides for reimbursement of costs related to the creation of a new CAT fixed bus route during the College Avenue/NSRR bridge replacement project – Mr. Rick Cotton, City Administrator presented the agreement that states SCDOT will reimburse the City at \$65 an hour up to \$200k maximum for transit services and \$13,000.00 annual non-refundable amount for insurance. The service will begin as soon as the contractor provides a start date. Council Member Ducworth made a motion, seconded by Council Member Oswald to approve a Financial Participation Agreement between the South Carolina Department of Transportation and the City of Clemson which provides for reimbursement of costs related to the creation of a new CAT fixed bus route during the College Avenue/NSRR bridge replacement project. Vote on this motion was unanimous. (*See attached.*)

Consider a Revised Intergovernmental Agreement between the City of Seneca and the City of Clemson for transit services – Mr. Al Babinicz, CAT Director presented a revised agreement that addresses electric buses in Seneca. It has no change in dollar amounts, but actually has costs savings on fuel and maintenance handled by CAT that is from the electric bus services. The buses have exceeded expectations with no purchase of fuel in four months and the cost savings is significant. They have purchased a 5<sup>th</sup> bus and a 6<sup>th</sup> one is planned. Council Member Oswald made a motion, seconded by Council Member Fowler to approve a revised Intergovernmental Agreement between the City of Seneca and the City of Clemson for transit services. Vote on this motion was unanimous. (*See attached.*)

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Consider adopting the Clemson Area Transit Title VI Program for Direct Recipient – Mr. Al Babinicz, CAT Director presented the Title VI Program for the civil rights portion of the requirements for a Direct Recipient. Council Member Fowler made a motion, seconded by Council Member Ducworth to approve adopting the Clemson Area Transit Title VI Program for Direct Recipient. Vote on this motion was unanimous. (*See attached.*)

There being no further business, a motion was made, duly seconded, and unanimously approved to adjourn the meeting at 8:42 p.m.

Respectfully submitted,

Approved

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By: \_\_\_\_\_

Beverly A. Coleman, CMC

J.C. Cook III, Mayor